



# South Coast Vintage Car Club Incorporated

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[www.southcoastvintagecarclub.org.au](http://www.southcoastvintagecarclub.org.au)

## Conditional Registration

This flyer provides details of how the South Coast Vintage Car Club Inc (SCVCC) administers Conditional Registrations following the Transport for NSW (TfNSW) Historic Vehicle Scheme (HVS) and Classic Vehicle Scheme (CVS) and what you must do to obtain a Conditional Registration as a club member.

### General

To be eligible for Conditional Registration on the HVS or CVS you must be a member of a TfNSW recognised club & **remain** a member of the club or your registration will be void.

The SCVCC has by-laws & conditions requiring:

1. A new member to wait 3 months & attend at least 2 club events before becoming eligible for Conditional Registration through the club;
2. A member to attend a minimum of 4 club events per year to maintain vehicle(s) on Conditional Registration through the club.

The committee may provide exemptions to these by-laws in exceptional circumstances.

### Log Book System

The SCVCC has opted to participate in the Log Book System, meaning members have the choice between 2 systems when obtaining Conditional Registration:

1. "Opting In" to the Log Book System to receive 60 days of personal use per year + participation in club events; or
2. Staying with the original system & obtaining:
  - a. Participation in club events;
  - b. Test drive &/or refuelling within 20km radius of the vehicle's normal garage;
  - c. Permission for occasional special events/usage.

It is each individual member's decision which system they elect to use for each of their vehicles. The SCVCC does not recommend one system over the other.

By default, Service NSW (SNSW) will usually make new registrations for SCVCC members as "Log Book" unless requested otherwise.

For more details refer to the TfNSW web site:

<https://www.nsw.gov.au/driving-boating-and-transport/vehicle-registration/how-to-register/historic-vehicles-registration>

### Nominated Registration Date

The SCVCC uses a nominated Conditional Registration expiry date of 9<sup>th</sup> December, meaning a new registration initiated at any time during the year will have an expiry date of 9<sup>th</sup> December. This exists to assist the Plate Registrar & Vehicle Inspection team with the annual process of registration inspections & renewals as there are now more than 150 vehicles on Conditional Registration through the club.

TfNSW charges registration in 3 month blocks, meaning, depending on when your registration is initiated, you will pay for either 3, 6, 9 or 12 months registration + the number plate fee for the initial registration. (Note: the TfNSW registration fee includes a greenslip, so you do not have to separately purchase one) Each renewal after this initial registration will be for 12 months from 9<sup>th</sup> December.

Existing Conditional Registrations being transferred to the SCVCC from other clubs will usually be able to remain on their existing expiry dates (which is unlikely to be 9<sup>th</sup> December), and will be determined by the Plate Registrar on a case by case basis.

## **HVS or CVS?**

Which scheme you must register through depends on whether your vehicle is standard or modified.

On either scheme your vehicle must be at least 30 years old.

**HVS vehicles** must be as close to original condition as possible, with **no** alterations except for safety features such as seatbelts and turn indicators, or period accessories and options. LPG conversions are allowed. Vehicles converted from left-hand drive to right-hand drive are allowed provided the vehicle otherwise meets all requirements for the HVS.

TfNSW has developed a list which provides the framework for what is acceptable as period options, accessories & safety items on HVS vehicles. This may be found on the TfNSW website at:

<https://www.nsw.gov.au/driving-boating-and-transport/vehicle-registration/how-to-register/historic-vehicles-registration/period-options-accessories-and-safety-items>

**CVS vehicles** are those which have modifications, being either:

1. Owner certified for minor modifications as allowed by various TfNSW Vehicle Standards Information (VSI) sheets; or
2. Engineer certified for more significant modifications as detailed in VSI No. 6.

The SCVCC will not necessarily accept any vehicle with modifications for CVS registration. The club has guidelines which limit the extent of modifications which will be accepted as an aid to keeping with the “vintage” intent of the club. (i.e. The SCVCC is not a hot rod club). Refer separate document “**Guidelines: Acceptable Club Registered Vehicles**” (also obtainable from the “**Documents**” section of the club’s website)

It is recommended you have a discussion with the Plate Registrar or Assistant before embarking on a registration path to ensure the vehicle is acceptable to the club and the correct conditional registration process is being followed.

## **HVS Process**

Any vehicle for a new HVS Conditional Registration through the SCVCC requires 2 items:

1. A Safety Inspection Report (pink slip) to confirm the vehicle is roadworthy; and
2. An inspection by one of the club’s inspectors to confirm it is unmodified, complies with the HVS & SCVCC guidelines and to check chassis/VIN & engine numbers.

Obtain your pink slip then contact the Plate Registrar or Assistant using details in the front of the Klaxon to arrange the club inspection. If all is OK with this club inspection, the Plate Registrar or Assistant will then provide & assist with completing the paperwork required for registration, including:

1. **Application for Conditional Registration Form 1246;**
2. **Historic Vehicle Declaration Form 1259;**
3. SCVCC Registration Declaration.

To complete this paperwork, you will need to have & produce:

1. NSW driver licence;
2. Vehicle insurance details (Comprehensive or TPPD is required by club by-laws).

### **At Service NSW**

For the initial registration you will need to have:

1. Proof of identity (usually a NSW driver licence);
2. **Application for Conditional Registration Form 1246** with Vehicle ID section signed by the SCVCC Plate Registrar;
3. **Historic Vehicle Declaration Form 1259** signed by the SCVCC Plate Registrar;
4. Proof of vehicle ownership. Typically, a purchase receipt or if the vehicle has previously been registered in your name, a copy of the old registration certificate is usually sufficient.

Hints & Tips:

1. As a first step you should advise the SNSW officer that you require the Conditional Registration to end on the specific date of 9<sup>th</sup> December. It is common for officers to not notice this on the application form & have to re-start the process part way through;
2. You should also advise the officer whether or not you will be participating in the Log Book System.

### **Annual Registration Renewals**

Each year the vehicle must be inspected for roadworthiness and a resultant **Historic Vehicle Declaration Form 1259** completed by the SCVCC Plate Registrar for you to submit to SNSW with your registration renewal.

There are 2 options for the roadworthiness inspection:

1. Obtain a pink slip yourself through any certified inspection station. (Note: The club has a by-law requiring any vehicle manufactured in 1980 or later to obtain a pink slip. ie. it won't be inspected on an annual inspection day);
2. Attend one of the 2 SCVCC inspection days. These will be advised in the Klaxon, and are typically the:
  - a. Last Saturday in October at a northern venue around the North Wollongong area; and
  - b. Last Sunday in November at a southern venue around the Dapto/Oak Flats area;

Regardless of which inspection method you follow, you will need to obtain your signed **Historic Vehicle Declaration Form 1259** from the Plate Registrar or Assistant.

Remember:

- Each year/renewal you will need to produce your NSW driver licence & proof of vehicle insurance (Comprehensive or TPPD) to the club;
- Registration will only be renewed if you are a current financial member of the SCVCC & have attended at least 4 club events during the preceding 12 months.

### **CVS Process**

The CVS process is significantly different from the HVS process. The main items associated with it are:

1. The vehicle must be accepted by the SCVCC committee as being as being compliant with the club's vehicle guidelines;
2. An Authorised Unregistered Vehicle Inspection Scheme (AUVIS) report (blue slip) must be obtained for the initial registration;
3. A Safety Inspection Report (pink slip) must be obtained each year for the registration renewal;

4. A **Classic Vehicle Declaration Form 1835** must be authorised by a TfNSW Approved Organisation for the initial registration & each annual renewal. At this point in time the SCVCC is using the Council of Motor Clubs (CMC) as the Approved Organisation. The CMC charges a \$25 fee each time a **Form 1835** is processed.

To submit your vehicle to the committee for consideration you are required to complete a “[SCVCC CVS Application](#)” form (also obtainable from the “**Documents**” section of the club’s web site) and give it to a committee member. It is designed to solicit information on the modifications to your vehicle and how they compare to the club’s document: “[Guidelines: Acceptable Club Registered Vehicles](#)”.

The committee will consider your application at a monthly committee meeting, which is typically held 1 week after the monthly general meeting.

For applications which are accepted, the subsequent steps are:

1. You must obtain a blue slip for the vehicle, regardless of whether it is currently registered or not, noting:
  - a. The blue slip is only valid for 42 days & your vehicle must be registered within this timeframe, or a new blue slip will be required;
  - b. If your vehicle requires an engineer’s certificate, there are varying TfNSW requirements depending on whether the certificate has been issued under the old Engineering Certification Scheme (ECS) or the new Vehicle Safety Compliance Certification Scheme (VSCCS). Refer to TfNSW or their web site for further details;
2. After obtaining the blue slip, contact the Plate Registrar or Assistant who will complete sections 1 & 2 of a **Classic Vehicle Declaration Form 1835**, stamp it on the Club’s behalf and have you complete an SCVCC Registration Declaration. Your NSW driver licence and proof of vehicle insurance (Comprehensive or TPPD) will be required to complete this paperwork;
3. The **Form 1835**, together with a copy of the blue slip (not the original), the CMC checklist and a \$25 fee must be sent to the CMC, who will complete & authorise section 3 of the **Form 1835** & return it to you;
4. You must then complete the 4 page **Application for Conditional Registration Form 1246** & take this plus the completed **Form 1835** and the original blue slip to SNSW.

The CMC has a guide which provides more details on the CVS process described above, including:

- Address details of where to send the **Form 1835**;
- Examples of the forms with instructions;
- Web addresses to obtain copies of the forms.

You can obtain a copy of this guide & the forms from the Plate Registrar or Assistant or the CMC web site:

<https://www.councilofmotorclubs.org.au/cvs-docs.html>

### **At Service NSW**

For the initial registration you will need to produce:

1. Proof of identity (usually a NSW driver licence);
2. **Application for Conditional Registration Form 1246**;
3. **Classic Vehicle Declaration Form 1835** stamped by SCVCC & authorised by the CMC;
4. Blue slip;
5. Proof of vehicle ownership. Typically, a purchase receipt or if the vehicle has previously been registered in your name, then a copy of the old registration certificate is usually sufficient.

#### Hints & Tips:

1. As a first step you should advise the SNSW officer that you require the Conditional Registration to end on the specific date of 9<sup>th</sup> December. It is common for officers to not notice this on the application form & have to re-start the process part way through;
2. You should also advise the officer whether or not you will be participating in the Log Book System.

#### **Annual Registration Renewals**

Each year you must obtain a pink slip and get a **Classic Vehicle Declaration Form 1835** stamped by the SCVCC and send to the CMC for authorising as described above, noting:

- A copy (not the original) of the pink slip needs to be included with the **Form 1835**;
- A CMC checklist is required each year;
- The \$25 fee also applies with each annual renewal.

The **Form 1835** and original pink slip need to be presented to SNSW when you renew your registration.

Remember:

- Each year/renewal you will need to produce your NSW driver licence & proof of vehicle insurance (Comprehensive or TPPD) to the club;
- Registration will only be renewed if you are a current financial member of the SCVCC & have attended at least 4 club events during the preceding 12 months.

#### **Forms Information**

The TfNSW forms containing an identifying number ie. Forms **1246, 1259 & 1835** are all available from SNSW offices or downloading from the TfNSW web site:

<https://www.nsw.gov.au/driving-boating-and-transport/vehicle-registration>

SCVCC specific forms are available from the “Documents” section of the club’s web site:

<https://www.southcoastvintagecarclub.org.au/documents/>

#### **Any Queries or Issues?**

Contact either the Plate Registrar or the Assistant Plate Registrar using contact details shown on Office Bearers page in the front of the Klaxon.

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