

CLUB OBJECTS
RULES AND BY-LAWS



P.O. BOX 272

WOLLONGONG EAST 2520

Vo. No. REGISTERED BY AUSTRALIA POST PUBLICATION No. NBH 1766

STATEMENT OF OBJECTS
OF
SOUTH COAST VINTAGE CAR CLUB INC

1. The name of the Association is SOUTH COAST VINTAGE CAR CLUB INC
(hereinafter called "the Association")
2. The objects for which the Association is established are:
 - (a) (i) To form a group of enthusiasts and owners to encourage the restoration, preservation and use of veteran and vintage vehicles.
 - (ii) To collect and disseminate as widely as possible information relative to veteran and vintage vehicles.
 - (iii) To establish a register of vehicles within the Association to contain as accurate a record as practicable of ownership, restoration work, mechanical and body changes if any, and repairs.
 - (iv) To establish a library of literature applicable to the cars acceptable to the Association.
 - (v) To establish a reference to parts available for veteran and vintage vehicles, new and used.
 - (vi) To establish and foster correct driving and maintenance of veteran and vintage vehicles.
 - (vii) To engage in events intended to demonstrate the capabilities of the vehicles in the Association and to display them to their advantage.
 - (viii) To establish Association rooms for the use of members, and as a venue for the meetings of the Association.
 - (ix) To offer the services of the Association, its members and vehicles to such charitable organisations as may be decided on from time to time.
 - (x) To promote and encourage a high standard of driving and road courtesy, applicable to the vehicles of the Association.
 - (xi) To engage in such other activities associates or allied with all or any one of the above objects, which may be intended or calculated to promote a better understanding of veteran and vintage vehicles, both in the Association, and among the general public.

2.

- (b) To take over the funds of the unincorporated Association known as the South Coast Vintage Car Club.

Solely for the purpose of carrying out the aforesaid objects and not otherwise:

- (c) To hold or arrange competitions and provide or contribute towards the provision of prizes, awards and distinctions in connection therewith.

PROVIDED that no members of the Association shall receive any prize, award or distinction of monetary value except as a successful competitor at any competition held or promoted by the Association.

- (d) To subscribe to, become a member of and co-operate with or amalgamate with any other *incorporated association* whose objects are altogether or in part similar to those of the Association.

PROVIDED that the Association shall not subscribe to or support with its funds or amalgamate with any association or organization which does not prohibit the distribution of its income and property among its members to an extent at least as great as that imposed on the Association under or by virtue of Clause 3 of this statement.

- (e) To buy, sell and deal in all kinds of apparatus and all kinds of provisions, liquid and solid, required by the members of the Association or persons frequenting the Association's premises.

- (f) To purchase, take on lease or in exchange, hire and otherwise acquire any lands, buildings, easements or property, real and personal, and any rights or privileges which may be requisite for the purposes of, or capable of being conveniently used in connection with, any of the objects of the Association.

PROVIDED that in case the Association shall take or hold any property which may be subject to any trusts the Association shall only deal with the same in such manner as is allowed by law having regard to such trusts.

- (g) To enter into any arrangements with any Government or authority, supreme, municipal, local or otherwise, that may seem conducive from any such Government or authority any rights, privileges and concessions which the Association may think it desirable to obtain; and to carry out, exercise and comply with any such arrangements, rights, privileges and concessions.

- (h) To appoint, employ, remove or suspend such managers, clerks, secretaries, servants, workmen and other persons as may be necessary or convenient for the purposes of the Association.
- (i) To establish and support or aid in the establishment and support of associations, institutions, funds, trusts and conveniences calculated to benefit employees or past employees of the Association of the dependants or connections of any such persons; and to grant pensions and allowances; and to make payments towards insurance; and to subscribe or guarantee money for charitable or benevolent objects, or for any public, general or useful object.
- (j) To construct, improve, maintain, develop, work, manage, carry out, alter or control any houses, buildings, grounds, works or conveniences which may seem calculated directly or indirectly to advance the Association's interests, and to contribute to subsidize or otherwise assist and take part in the construction, improvement, maintenance, development, working, management, carrying out, alteration or control thereof.
- (k) To invest and deal with the money of the Association not immediately required in such manner as (the committee thinks fit) may be permitted by law for the investment of trust funds: this form required for bodies relying on public support for funds).
- (l) To borrow or raise or secure the payment of money in such manner as the Association may think fit and to secure the same or the repayment or performance of any debt liability contract guarantee or other engagement incurred or to be entered into by the Association in any way and in particular by the issue of debentures perpetual or otherwise charged upon all or any of the Association's property (both present and future), and to purchase, redeem or pay off any such securities.
- (m) To make, draw, accept endorse, discount, execute and issue promissory notes, bills of exchange, bills of lading and other negotiable or transferable instruments.
- (n) In furtherance of the objects of the Association to sell, improve, manage, develop, exchange, lease, dispose of, turn to account or otherwise deal with all or any part of the property and rights of the Association.
- (o) To take or hold mortgages, liens and charges to secure payment of the purchase price or any unpaid balance of the purchase price, of any part of the Association's property of whatsoever kind sold by the Association, or any money due to the Association from purchasers and others.
- (p) To take any gift of property whether subject to any special trust or not, for any one or more of the objects of the Association but subject always to the proviso in paragraph (f) of this clause 2.
- (q) To take such steps by personal or written appeals, public meetings or otherwise, as may from time to time be deemed expedient for the purpose of procuring contributions to the funds of the Association, in the shape of donations, annual subscriptions or otherwise.

4.

- (r) To print and publish any newspapers, periodicals, books or leaflets that the Association may think desirable for the promotion of its objects.
- (s) To purchase or otherwise acquire and under take all or any part of the property, assets, liabilities and engagements of any one or more of the Association, institutions, societies or associations with which the Association is authorized to amalgamate.
- (t) To transfer all or any part of the property, assets, liabilities and engagements of the Association to any one or more of the companies, institutions, societies or associations with which the Association is authorised to amalgamate.
- (u) To make donations for patriotic or charitable purposes.
- (v) To transact any lawful business in aid of the Commonwealth of Australia in the prosecution of any war in which the Commonwealth of Australia is engaged.

PROVIDED that the Association shall not support with its funds any activity or endeavour to impose on or procure to be observed by its members or others any regulations or restrictions, which if an object of the Association would make it a trade union within the meaning of the Trade Unions Act.

- 3. The income and property of the Association whencesoever derived, shall be applied solely towards the promotion of the objects of the Association as set forth in this Statement of Objects; and no portion thereof shall be paid or transferred, directly or indirectly, by way of dividend, bonus or otherwise, to the members of the Association.

PROVIDED that nothing herein contained shall prevent the payment in good faith of remuneration to any officers or servants of the Association, or to any member of the Association, in return for any services actually rendered to the Association or for goods supplied in the ordinary and usual way of business nor prevent the payment of interest at a rate not exceeding the rate for the time being fixed for the purpose of this paragraph by the Rules of Association on money borrowed from any member of the Association or reasonable and proper rent for premises demised or let by any member to the Association but so that no member of the Committee or Governing body of the Association shall be appointed to any salaried office of the Association or any office of the Association paid by fees and that no remuneration or other benefit in money or money's worth shall be paid or given by the Association to any member of such council or governing body except repayment of out-of-pocket expenses and interest at the rate aforesaid on money lent or reasonable and proper rent for premises demised or let to the Association.

I, the person authorised to incorporate this Association, whose name and address is given, am desirous of it formed into an Association in pursuance of the Statement of Objects.

Signature of Authorised Person

R.H. McLean

Witness to signature and
address of Witness

James Prentice J.P.
302 Farmborough Road,
FARMBOROUGH HEIGHTS 2526

Dated: 12th November 1986

CORPORATE AFFAIRS COMMISSION
ASSOCIATIONS INCORPORATION ACT, 1984

SOUTH COAST VINTAGE CAR CLUB INC

RULES

PART 1

PRELIMINARY

Interpretation.

1. (1) In these rules, except in so far as the context or subject-matter otherwise indicates or requires -
 - "ordinary member" means a member of the committee who is not an office-bearer of the association, as referred to in rule 13 (2);
 - "secretary" means -
 - (a) the person holding office under these rules as secretary of the association; or
 - (b) where no such person holds that office - the public officer of the association;
 - "special general meeting" means a general meeting of the association other than annual general meeting, and the usual monthly general meeting.
 - "the Act" means the Associations Incorporation Act, 1984;
 - "the Regulation" means the Associations Incorporation Regulation, 1985.
- (2) In these rules -
 - (a) a reference to a function includes a reference to a power, authority and duty; and
 - (b) a reference to the exercise of a function includes, where the function is a duty, a reference to the performance of the duty.
- (3) The provisions of the Interpretation Act, 1897, apply to and in respect of these rules in the same manner as those provisions would so apply if these rules were an instrument made under the Act.

PART 11.

MEMBERSHIP.

Membership qualifications.

2. A person is qualified to be a member of the association if, but only if -
 - (a) the person is a person referred to in section 15(1)(a), (b) or (c) of the Act and has not ceased to be a member of the association at any time after incorporation of the association under the Act; or
 - (b) the person is a natural person who -
 - (i) has been nominated for membership of the association as provided by rule 3; and
 - (ii) has been approved for membership of the association by the committee of the association.

Nomination for membership.

3. (1) A nomination of a person for membership of the association -
 - (a) shall be made by a member of the association in writing in the form set out in Appendix 1 to these rules; and
 - (b) shall be lodged with the secretary of the association.
- (2) As soon as practicable after receiving a nomination for membership, the secretary shall refer the nomination to the committee which shall determine whether to approve or to reject the nomination.
- (3) Where the committee determines to approve a nomination for membership, the secretary shall, as soon as practicable after that determination, notify the nominee of that approval and request the nominee to pay within the period of 28 days after receipt by the nominee of the notification the sum payable under these rules by a member as entrance fee and annual subscription.
- (4) The secretary shall, on payment by the nominee of the amounts referred to in clause (3) within the period referred to in that clause, enter the nominee's name in the register of members and, upon the name being so entered, the nominee becomes a member of the association.

Cessation of membership

4. A person ceases to be a member of the association if the person -
 - (a) dies;
 - (b) resigns that membership; or
 - (c) is expelled from the association.

Membership entitlements not transferable.

5. A right, privilege or obligation which a person has by reason of being a member of the association -
- (a) is not capable of being transferred or transmitted to another person; and
 - (b) terminates upon cessation of the person's membership.

Resignation of membership.

6. (1) A member of the association is not entitled to resign that membership except in accordance with this rule.
- (2) A member of the association who has paid all amounts payable by the member to the association in respect of the member's membership may resign from membership of the association by first giving notice (being not less than 1 month or not less than such other period as the committee may determine) in writing to the secretary of the member's intention to resign and, upon the expiration of the period of notice, the member ceases to be a member.
- (3) Where a member of the association ceases to be a member pursuant to clause (2), and in every other case where a member ceases to hold membership, the secretary shall make an appropriate entry in the register of members recording the date on which the member ceased to be a member.

Register of members.

7. (1) The public officer of the association shall establish and maintain a register of members of the association specifying the name and address of each person who is a member of the association together with the date on which the person became a member.
- (2) The register of members shall be kept at the principal place of administration of the association and shall be open for inspection, free of charge, by any member of the association at any reasonable hour.

Fees, subscriptions, etc.

8. (1) A member of the association shall, upon admission to membership, pay to the association a fee of \$1 or, where some other amount is determined by the committee, of that other amount.
- (2) In addition to any amount payable by the member under clause (1), a member of the association shall pay to the association an annual membership fee of \$2 or, where some other amount is determined by the committee, of that other amount -
- (a) except as provided by paragraph (b), before 1st July in each calendar year; or

- (b) where the member becomes a member on or after 1st July in any calendar year - upon becoming a member and before 1st July in each succeeding calendar year.

Members' liabilities.

- 9. The liability of a member of the association to contribute towards the payment of the debts and liabilities of the association or the costs, charges and expenses of the winding up of the association is limited to the amount, if any, unpaid by the member in respect of membership of the association as required by rule 8.

Disciplining of members.

- 10. (1) Where the committee is of the opinion that a member of the association -
 - (a) has persistently refused or neglected to comply with a provision or provisions of these rules; or
 - (b) has persistently and wilfully acted in a manner prejudicial to the interests of the association,the committee may, by resolution -
 - (c) expel the member from the association; or
 - (d) suspend the member from membership of the association for a specified period.
- (2) A resolution of the committee under clause (1) is of no effect unless the committee, at a meeting held no earlier than 14 days and not later than 28 days after service on the member of a notice under clause (3), confirms the resolution in accordance with this rule.
- (3) Where the committee passes a resolution under clause (1), the secretary shall, as soon as practicable, cause a notice in writing to be served on the member -
 - (a) setting out the resolution of the committee and the grounds on which it is based;
 - (b) stating that the member may address the committee at a meeting to be held not earlier than 14 days and not later than 28 days after service of the notice;
 - (c) stating the date, place and time of that meeting; and
 - (d) informing the member that the member may do either or both of the following: -
 - (i) attend and speak at that meeting;

- (ii) submit to the committee at or prior to the date of that meeting written representations relating to the resolution.
- 4) At a meeting of the committee held as referred to in clause (3), the committee shall -
 - (a) give to the member an opportunity to make oral representations;
 - (b) give due consideration to any written representations submitted to the committee by the member at or prior to the meeting; and
 - (c) by resolution determine whether to confirm or to revoke the resolution.
- 5) Where the committee confirms a resolution under clause (4), the secretary shall, within 7 days after that confirmation, by notice in writing inform the member of the fact and of the member's right of appeal under rule 11.
- 6) A resolution confirmed by the committee under clause (4) does not take effect -
 - (a) until the expiration of the period within which the member is entitled to appeal against the resolution where the member does not exercise the right of appeal within that period; or
 - (b) where within that period the member exercises the right of appeal, unless and until the association confirms the resolution pursuant to rule 11(4).

Right of appeal of disciplined member.

- 11. (1) A member may appeal to the association in general meeting against a resolution of the committee which is confirmed under rule 10(4), within 7 days after notice of the resolution is served on the member, by lodging with the secretary a notice to that effect.
- (2) Upon receipt of a notice from a member under clause (1), the secretary shall notify the committee which shall convene a general meeting of the association to be held within 21 days after the date on which the secretary received the notice.
- (3) At a general meeting of the association convened under clause (2) -
 - (a) no business other than the question of the appeal shall be transacted;
 - (b) the committee and the member shall be given the opportunity to state their respective cases orally or in writing, or both; and

- (c) the members present shall vote by secret ballot on the question of whether the resolution should be confirmed or revoked.
- (4) If at the general meeting the association passes a special resolution in favour of the confirmation of the resolution, the resolution is confirmed.

PART III

THE COMMITTEE

Powers, etc., of committee

12. The committee shall be called the committee of management of the association and, subject to the Act, the Regulation and these rules and to any resolution passed by the association in general meeting -
- (a) shall control and manage the affairs of the association;
 - (b) may exercise all such functions as may be exercised by the association other than those functions that are required by these rules to be exercised by a general meeting of members of the association; and
 - (c) has power to perform all such acts and do all such things as appear to the committee to be necessary or desirable for the proper management of the affairs of the association.

Constitution and membership.

13. (1) Subject in the case of the first members of the committee to section 21 of the Act, the committee shall consist of -
- (a) the office-bearers of the association; and
 - (b) 3 ordinary members,
- each of whom shall be elected at the annual general meeting of the association pursuant to rule 14.
- (2) The office-bearers of the association shall be -
- (a) the President;
 - (b) the Vice-President;
 - (c) the Treasurer; and
 - (d) the Secretary;
 - (e) the Editor;
 - (f) the Vehicle Inspector;
 - (g) The Activities Officer.
- (3) Each member of the committee shall, subject to these rules, hold office until the conclusion of the Annual General Meeting following the date of the member's election, but is eligible for re-election.

- (4) In the event of a casual vacancy occurring in the membership of the committee, the committee may appoint a member of the association to fill the vacancy and the member so appointed shall hold office, subject to these rules, until the conclusion of the annual general meeting next following the date of the appointment.

Election of members.

14. (1) Nominations of candidates for election as office-bearers of the association or as ordinary members of the committee -
 - (a) shall be made in writing, signed by 2 members of the association and accompanied by the written consent of the candidate (which may be endorsed on the form of nomination); and
 - (b) shall be delivered to the secretary of the association not less than 7 days before the date fixed for the holding of the annual general meeting at which the election is to take place.
- (2) If insufficient nominations are received to fill all vacancies on the committee, the candidates nominations shall be deemed to be elected and further nominations shall be received at the annual general meeting.
- (3) If insufficient further nominations are received, any vacant positions remaining on the committee shall be deemed to be casual vacancies.
- (4) If the number of nominations received is equal to the number of vacancies to be filled, the persons nominated shall be deemed to be elected.
- (5) If the number of nominations received exceeds the number of vacancies to be filled, a ballot shall be held.
- (6) The ballot for the election of office-bearers and ordinary members of the committee shall be conducted at the annual general meeting in such usual and proper manner as the committee may direct.
- (7) A nomination of a candidate for election under this clause is not valid if that candidate has been nominated for election to another office at the same election.

Secretary.

15. (1) The Secretary of the association shall, as soon as practicable after being appointed as secretary, lodge notice with the association of his or her address.
- (2) It is the duty of the secretary to keep minutes of -
 - (a) all appointments of office-bearers and members of the committee;

- (b) the names of members of the committee present at a committee meeting or a general meeting; and
 - (c) all proceedings at committee meetings and general meetings.
- (3) Minutes of proceedings at a meeting shall be signed by the chairperson of the meeting or by the chairperson of the next succeeding meeting.

Treasurer.

16. It is the duty of the treasurer of the association to ensure that -

- (a) all money due to the association is collected and received and that all payments authorised by the association are made; and
- (b) correct books and accounts are kept showing the financial affairs of the association including full details of all receipts and expenditure connected with the activities of the association.

Casual vacancies.

17. For the purposes of these rules, a casual vacancy in the office of a member of the committee occurs if the member -

- (a) dies;
- (b) ceases to be a member of the association;
- (c) becomes an insolvent under administration within the meaning of the Companies (New South Wales) Code;
- (d) resigns office by notice in writing given to the secretary;
- (e) is removed from office under rule 18;
- (f) becomes of unsound mind or a person whose person or estate is liable to be dealt with in any way under the law relating to mental health; or
- (g) is absent without the consent of the committee from all meetings of the committee held during a period of 3 months.

Removal of member.

18. (1) The association in a general meeting may by resolution remove any member of the committee from the office of member before the expiration of the member's term of office and may by resolution appoint another person to hold office until the expiration of the term of office of the member so removed.

- (2) Where a member of the committee to whom a proposed resolution referred to in clause (1) relates makes representations in writing to the secretary or president (not exceeding a reasonable length) and requests that the representations be notified to the members of the association, the secretary or the president may send a copy of the representations to each member of the association or, if they are not so sent, the member is entitled to require that the representations be read out at the meeting at which the resolution is considered.

MEETINGS AND QUORUM.

19. (1) The committee shall meet at least 3 times in each period of 12 months at such place and time as the committee may determine.
- (2) Additional meetings of the committee may be convened by the president or by any member of the committee.
- (3) Oral or written notice of a meeting of the committee shall be given by the secretary to each member of the committee at least 48 hours (or such other period as may be unanimously agreed upon by the members of the committee) before the time appointed for the holding of the meeting.
- (4) Notice of a meeting given under clause (3) shall specify the general nature of the business to be transacted at the meeting and no business other than that business shall be transacted at the meeting, except business which the committee members present at the meeting unanimously agree to treat as urgent business.
- (5) Any 3 members of the committee constitute a quorum for the transaction of the business of a meeting of the committee.
- (6) No business shall be transacted by the committee unless a quorum is present and if within half an hour of the time appointed for the meeting a quorum is not present the meeting stands adjourned to the same place and at the same hour of the same day in the following week.
- (7) If at the adjourned meeting a quorum is not present within half an hour of the time appointed for the meeting, the meeting shall be dissolved.
- (8) At a meeting of the committee -
 - (a) the president or, in the president's absence, the vice-president shall preside; or
 - (b) if the president and the vice-president are absent or unwilling to act such one of the remaining members of the committee as may be chosen by the members present at the meeting shall preside.

Delegation by committee to sub-committee.

20. (1) The Committee may, by instrument in writing, delegate to one or more sub-committees (consisting of such member or members of the association as the committee thinks fit) the exercise of such of the functions of the committee as are specified in the instrument, other than -
 - (a) this power of delegation; and
 - (b) a function which is a duty imposed on the committee by the Act or by any other law.
- (2) A function the exercise of which has been delegated to a sub-committee under this rule may, while the delegation remains unrevoked, be exercised from time to time by the sub-committee in accordance with the terms of the delegation.
- (3) A delegation under this section may be made subject to such conditions or limitations as to the exercise of any function the subject thereof, or as to time or circumstances, as may be specified in the instrument of delegation.
- (4) Notwithstanding any delegation under this rule, the committee may continue to exercise any function delegated.
- (5) Any act or thing done or suffered by a sub-committee acting in the exercise of a delegation under this rule has the same force and effect as it would have if it had been done or suffered by the Committee.
- (6) The committee may, by instrument in writing, revoke wholly or in part any delegation under this rule.
- (7) A sub-committee may meet and adjourn as it thinks proper.

Voting and decisions.

21. (1) Questions arising at a meeting of the committee or of any sub-committee appointed by the committee shall be determined by a majority of the votes of members of the committee or sub-committee present at the meeting.
- (2) Each member present at a meeting of the committee or of any sub-committee appointed by the committee (including the person presiding at the meeting) is entitled to one vote but, in the event of an equality of votes on any question, the person presiding may exercise a second or casting vote.
- (3) Subject to rule 19(5), the committee may act notwithstanding any vacancy on the committee.
- (4) Any act or thing done or suffered, or purporting to have been done or suffered, by the committee or by a

sub-committee appointed by the committee, is valid and effectual notwithstanding any defect that may afterwards be discovered in the appointment or qualification of any member of the committee or sub-committee.

PART IV.

GENERAL MEETINGS.

Annual general meetings - holding of.

22. (1) With the exception of the first annual general meeting of the association, the association shall, at least once in each calendar year and within the period of 6 months after the expiration of each financial year of the association, convene an annual general meeting of its members.
- (2) The association shall hold its first annual general meeting -
 - (a) within the period of 18 months after its incorporation under the Act; and
 - (b) within the period of 2 months after the expiration of the first financial year of the association.
- (3) Clauses (1) and (2) have effect subject to any extension or permission granted by the Commission under section 26(3) of the Act.

Annual general meetings - calling of and business at.

23. (1) The annual general meeting of the association shall, subject to the Act and to rule 22, be convened on such date and at such place and time as the committee thinks fit.
- (2) In addition to any other business which may be transacted at an annual general meeting, the business of an annual general meeting shall be -
 - (a) to confirm the minutes of the last preceding annual general meeting and of any special general meeting held since that meeting;
 - (b) to receive from the committee reports upon the activities of the association during the last preceding financial year;
 - (c) to elect office-bearers of the association and ordinary members of the committee; and
 - (d) to receive and consider the statement which is required to be submitted to members pursuant to section 26(6) of the Act.
- (3) An annual general meeting shall be specified as such in the notice convening it.

Special general meetings - calling of.

24. (1) The committee may, whenever it thinks fit, convene a special general meeting of the association.
- (2) The committee shall, on the requisition in writing of not less than 5 per cent of the total number of members, convene a special general meeting of the association.
- (3) A requisition of members for a special general meeting -
- (a) shall state the purpose or purposes of the meeting;
 - (b) shall be signed by the members making the requisitions;
 - (c) shall be lodged with the secretary; and
 - (d) may consist of several documents in a similar form, each signed by one or more of the members making the requisition.
- (4) If the committee fails to convene a special general meeting to be held within 1 month after the date on which a requisition of members for the meeting is lodged with the secretary, any one or more of the members who made the requisition may convene a special general meeting to be held not later than 3 months after that date.
- (5) A special general meeting convened by a member or members as referred to in clause (4) shall be convened as nearly as is practicable in the same manner as general meetings are convened by the committee and any member who thereby incurs expense is entitled to be reimbursed by the association for any expense so incurred.

Notice.

25. (1) Except where the nature of the business proposed to be dealt with at a general meeting requires a special resolution of the association, the secretary shall, at least 14 days before the date fixed for the holding of the general meeting, cause to be sent by pre-paid post to each member at the member's address appearing in the register of members, a notice specifying the place, date and time of the meeting and the nature of the business proposed to be transacted at the meeting.
- (2) Where the nature of the business proposed to be dealt with at a general meeting requires a special resolution of the association, the secretary shall, at least 21 days before the date fixed for the holding of the general meeting, cause notice to be sent to each member in the manner provided in clause (1) specifying, in addition to the matter required under clause (1), the intention to propose the resolution as a special resolution.

- (3) No business other than that specified in the notice convening a general meeting shall be transacted at the meeting except, in the case of an annual general meeting, business which may be transacted pursuant to rule 23(2).
- (4) A member desiring to bring any business before a general meeting may give notice in writing of that business to the secretary who shall include that business in the next notice calling a general meeting given after receipt of the notice from the member.

Procedure.

26. (1) No item of business shall be transacted at a general meeting unless a quorum of members entitled under these rules to vote is present during the time the meeting is considering that item.
- (2) Five members present in person (being members entitled under these rules to vote at a general meeting) constitute a quorum for the transaction of the business of a general meeting.
- (3) If within half an hour after the appointed time for the commencement of a general meeting a quorum is not present, the meeting if convened upon the requisition of members shall be dissolved and in any other case shall stand adjourned to the same day in the following week at the time and (unless another place is specified at the time of the adjournment by the person presiding at the meeting or communicated by written notice to members given before the day to which the meeting is adjourned) at the same place.
- (4) If at the adjourned meeting a quorum is not present within half an hour after the time appointed for the commencement of the meeting, the members present (being not less than 3) shall constitute a quorum.

Presiding member.

27. (1) The president or, in the president's absence, the vice-president, shall preside as chairperson at each general meeting of the association.
- (2) If the president and the vice-president are absent from a general meeting or unwilling to act, the members present shall elect one of their number to preside as chairperson at the meeting.

Adjournment.

28. (1) The chairperson of a general meeting at which a quorum is present may, with the consent of the majority of members present at the meeting, adjourn the meeting from time to time and place to place, but no business shall be transacted at an adjourned meeting other than the business left unfinished at the meeting at which the adjournment took place.

- (2) Where a general meeting is adjourned for 14 days or more, the secretary shall give written or oral notice of the adjourned meeting to each member of the association stating the place, date and time of the meeting and the nature of the business to be transacted at the meeting.
- (3) Except as provided in clauses (1) and (2), notice of an adjournment of a general meeting or of the business to be transacted at an adjourned meeting is not required to be given.

Making of decisions.

29. (1) A question arising at a general meeting of the association shall be determined on a show of hands and, unless before or on the declaration of the show of hands a poll is demanded, a declaration by the chairperson that a resolution has, on a show of hands, been carried or carried unanimously or carried by a particular majority or lost, or an entry to that effect in the minute book of the association, is evidence of the fact without proof of the number or proportion of the votes recorded in favour of or against that resolution.
- (2) At a general meeting of the association, a poll may be demanded by the chairperson or by not less than 3 members present in person or by proxy at the meeting.
 - (3) Where a poll is demanded at a general meeting, the poll shall be taken-
 - (a) immediately in the case of a poll which relates to the election of the chairperson of the meeting or to the question of an adjournment; or
 - (b) in any other case, in such manner and at such time before the close of the meeting as the chairperson directs,and the resolution of the poll on the matter shall be deemed to be the resolution of the meeting on that matter.

Special resolution.

30. A resolution of the association is a special resolution if -
- (a) it is passed by a majority which comprises not less than three-quarters of such members of the association as, being entitled under these rules so to do, vote in person or by proxy at a general meeting of which not less than 21 days' written notice specifying the intention to propose the resolution as a special resolution was given in accordance with these rules; or
 - (b) where it is made to appear to the Commission that it is not possible or practicable for the resolution to be passed in the manner specified in paragraph (a) - the resolution is passed in a manner specified by the Commission.

Voting.

31. (1) Upon any question arising at a general meeting of the association a member has one vote only.
- (2) All votes shall be given personally or by proxy but no member may hold more than 5 proxies.
- (3) In the case of an equality of votes on a question at a general meeting, the chairperson of the meeting is entitled to exercise a second or casting vote.
- (4) A member or proxy is not entitled to vote at any general meeting of the association unless all money due and payable by the member or proxy to the association has been paid, other than the amount of the annual subscription payable in respect of the then current year.

Appointment of proxies.

32. (1) Each member shall be entitled to appoint another member as proxy by notice given to the secretary no later than 24 hours before the time of the meeting in respect of which the proxy is appointed.
- (2) The notice appointing the proxy shall be in the form set out in Appendix 2 to these rules.

PART V.

MISCELLANEOUS.

Insurance.

33. (1) The association shall effect and maintain insurance pursuant to section 44 of the Act.
- (2) In addition to the insurance required under clause (1), the association may effect and maintain other insurance.

Funds - source.

34. (1) The funds of the association shall be derived from entrance fees and annual subscriptions of members, donations and, subject to any resolution passed by the association in general meeting, such other sources as the committee determines.
- (2) All money received by the association shall be deposited as soon as practicable and without deduction to the credit of the association's bank account.
- (3) The association shall, as soon as practicable after receiving any money, issue an appropriate receipt,

Funds - management.

35. (1) Subject to any resolution passed by the association in

general meeting, the funds of the association shall be used in pursuance of the objects of the association in such manner as the committee determines.

- (2) All cheques, draft, bills of exchange, promissory notes and other negotiable instruments shall be signed by any 2 members of the committee or employees of the association, being members or employees authorised to do so by the committee.

Alteration of objects and rules

36. The statement of objects and these rules may be altered, rescinded or added to only by a special resolution of the association.

Common seal.

37. (1) The common seal of the association shall be kept in the custody of the public officer.

(2) The common seal shall not be affixed to any instrument except by the authority of the committee and the affixing of the common seal shall be attested by the signatures either of 2 members of the committee or of 1 member of the committee and of the public officer or secretary.

Custody of books, etc.

38. Except as otherwise provided by these rules, the public officer shall keep in his or her custody or under his or her control all records, books and other documents relating to the association.

Inspection of books, etc.

39. The records, books and other documents of the association shall be open to inspection, free of charge, by a member of the association at any reasonable hour.

Service of notices.

40. (1) For the purpose of these rules, a notice may be served by or on behalf of the association upon any member either personally or by sending it by post to the member at the member's address shown in the register of members.

(2) Where a document is sent to a person by properly addressing, prepaying and posting to the person a letter containing the document, the document shall, unless the contrary is proved, be deemed for the purposes of these rules to have been served on the person at the time at which the letter would have been delivered in the ordinary course of post.

Surplus property.

41. (1) At the first general meeting of the association, the association shall pass a special resolution nominating an incorporated association as the association in which is to vest its surplus property pursuant to section 53(2) of the Act in the event of the winding up or the cancellation of the incorporation of the association.
- (2) The incorporated association so nominated shall be one which fulfills the requirements specified in section 53(2)(a)-(c) of the Act.

PART VI.

ADDITIONAL RULES APPLICABLE TO CHARITIES

Application of Part.

42. This Part applies where the association is registered under or is exempted from registration by or under the Charitable Collections Act, 1934.

Payment, etc., of office bearers and members.

43. A member of the committee shall not be appointed to any salaried office of the association or any office of the association paid by fees, and no remuneration or other benefit in money or money's worth shall be given by the association to any member of the committee except -
 - (a) repayment of out-of-pocket expenses;
 - (b) interest at a rate not exceeding interest at the rate for the time being which is or would be charged by the association's bankers for money lent to the association; and
 - (c) reasonable and proper rent for premises let to the association.

Vacation of office.

44. Without limiting the operation of rule 17, the office of a member of the committee shall become vacant if -
 - (a) the member holds an office of profit in the association;
 - (b) the member is directly or indirectly interested in any contract or proposed contract with the association.

Surplus property.

45. (1) At the first general meeting of the association, the association shall, notwithstanding rule 41, pass a special resolution nominating a charity registered under the Charitable Collections Act, 1934, or exempted from registration by or under that Act, in which is to vest its surplus property pursuant to section 53(2) of the Act in the event of the winding up or the cancellation of the incorporation of the association.
- (2) The charity so nominated shall be one which fulfills the requirements specified in section 53(2)(a)-(c) of the Act.

Notification of proposed alteration of rules.

46. A proposed alteration of the rules or of the statement of objects of the association shall be notified to the Minister administering the Charitable Collections Act, 1934, in the manner required by the regulations under that Act.

Compliance with Charitable Collections Act, 1934.

47. The association shall comply with such of the provisions of the Charitable Collections Act, 1934, and the regulations thereunder as are applicable to it.
-

APPENDIX 1.

(Rule 3 (1).)

APPLICATION FOR MEMBERSHIP OF ASSOCIATION

SOUTH COAST VINTAGECAR CLUB INC
(incorporated under the Associations Incorporation Act, 1984)

I,
(full name of application)

of
(address)

..... hereby apply to become a
(occupation)
member of the abovenamed incorporated association. In the event of
my admission as a member, I agree to be bound by the rules of the
association for the time being in force.

.....
Signature of applicant

Date.....

I, a member of the association,
(full name)
nominate the applicant, who is personally known to me, for
membership of the association.

.....
Signature of proposer

Date.....

I, a member of the association,
(full name)
second the nomination of the applicant, who is personally known to
me, for membership of the association.

.....
Signature of Seconder

Date.....

VEHICLE DETAILS	YEAR	MAKE	MODEL AND/OR TYPE
	CONDITION	ENGINE No.	CHASSIS No.

APPENDIX 2.

(Rule 32(2).)

FORM OF APPOINTMENT OF PROXY.

I, of
 (full name) (address)
 being a member of
 (name of incorporated association)
 hereby appoint of
 (full name of proxy) (address)

.....
 being a member of that incorporated association, as my proxy to
 vote for me on my behalf at the general meeting of the
 association (annual general meeting or special general meeting,
 as the case may be) to be held on the
 day of, 19... and at any adjournment of
 that meeting.

* My proxy is authorised to vote in favour of/against (delete as
 appropriate) the resolution (insert details).

* To be inserted if desired.

.....
 Signature of member appointing proxy
 Date

NOTE: A proxy vote may not be given to a person who is not a
 member of the association.



I, certify that this document of 20 pages numbered 1 to 18 and appendixs numbered 1 and 2 are a true copy of the Rules of the proposed incorporated Association to be called "South Coast Vintage Car Club Inc."

Witness to Signature

James Prentice

James Prentice J.P.
302 Farmborough Road,
FARMBOROUGH HEIGHTS 2526

Signed

R.H. McLean

Robert Henry McLean
13 Belwarra Avenue,
FIGTREE N.S.W. 2525

Dated: 12th November 1986

**These by-laws are attached to and form part of the rules of the
South Coast Vintage Car Club Inc.**

As at 1st October 2006.

CATEGORY	BY-LAW	DATE OF RESOLUTION
MEMBERSHIP	Foundation Members: Shall be a person who has given support to the Club at its inception, and who has paid their membership fees prior to 20th September 1969 and has remained a financial member of the club continuously since that time.	
	Life Member: No person shall be nominated for Life Membership unless he or she has given EXCEPTIONAL service to the Club for at least ten years. A Life Member shall be awarded by unanimous resolution of the Committee. A Life Member shall be deemed a financial member and shall have the same rights as an ordinary member.	
	Honorary Life Member: Is the spouse or partner of a Life Member who has given EXCEPTIONAL service and shall be awarded by unanimous resolution of the Committee. An Honorary Life Member shall be deemed to remain a financial member and shall have the same rights as an ordinary member.	
	Joining Fees: New members will be liable to pay a joining fee as determined by the Club from time to time	14/5/1996
	Correspondence: The Honorary Secretary is to send letters of welcome and acceptance to all new members.	28/8/1984
	Badges: That we issue name badges to new members when their application has been accepted	14/3/1994

CATEGORY	BY-LAW	DATE OF RESOLUTION
MEMBERSHIP:	Subscriptions: Of the total annual subscription paid by each member, the club will regard \$1 as having been paid for the member and the balance as having been paid for the magazine.	10/5/1994
	Family Members: Full time student family members up to 18 years of age are accepted as club members on the strength of their parents' membership. Family members working fulltime are not covered by parents' membership.	14/5/1985
	Financial Membership: To satisfy a condition of the R.T.A., that applicants for Conditional Registration be financial members of an approved car club... Members who are financial in the previous year will be deemed to be financial until a date three months after the Annual General meeting.	
ALL RUNS / EVENTS:	An estimate of all costs of an intended run must be submitted to the committee before the event is run.	16/2/2004
	A club member intending to run an event must submit to the committee, an outline in writing of the proposed event.	16/2/2004
	The word Rally is no longer to be used for club runs.	9/10/2001
HOLIDAY RUNS:	A club member intending to organise a holiday run must submit to the Committee an outline of the cost and itinerary of the run, by the previous ten months Committee meeting, for approval.	11/5/1999 16/2/2004
	The sum of \$20 per car of cars attending the run, is to be made available to the holiday run organiser, to meet out of pocket expenses incurred in organising the run.	14/8/2001
	The S.C.V.C.C. insists on comprehensive or third party property insurance before authorising conditional registration.	12/12/1969
VEHICLE REGISTRATION:	The owners of vehicles built from 1970 onwards, must produce a pink slip inspection certificate in order for that vehicle to be eligible for conditional registration each year.	9/5/2000

CATEGORY	BY-LAW	DATE OF RESOLUTION
	A club nominated pink slip inspector must inspect all vehicles being registered for the first time on conditional registration.	20/5/2003
	All first time conditional registrations will be submitted to the R.T.A. by the current Plate Registrar.	10/2/2004
	Club vehicles manufactured after 1970 which are on conditional registration and participating in the common expiry date, do not need a pink slip as they can be inspected by the Club inspectors. Owners preferring to supply a pink slip are welcome to do so. The only vehicles requiring a pink slip are those outside the common expiry date.	12/09/2006
VEHICLE MOVEMENTS:	<p>If the S.C.V.C.C. is nominated as the PRIMARY club by a member, the N.S.W. R.T.A. will recognize up to 3 extra clubs, on the 1259 form, provided the member remains a financial member of all the clubs and providing the R.T.A. recognizes the clubs.</p> <p>Only authorized events duly entered in the other clubs' events calendar are permitted.</p> <p>ONLY the PRIMARY club can give permission for trips for repairs etc.,</p>	12th June 2003
	<p>Club members who have vehicles on conditional registration are allowed to move their vehicle/s within a ten kilometre radius of the registered address of the said vehicle/s, for the purpose of fuelling, maintenance checks and test runs only.</p>	12th Sept. 2006.
THIRTY YEAR CUT OFF:	The S.C.V.C.C. accepts the 30 year cut off date as proposed by the R.T.A.	9th June 1989
CLUB CORRESPONDENCE:	All letters purporting to S.C.V.C.C. matters must go out on club letter heads	18th March 2003

**BUSH COUNCIL
ATTENDANCE -
COSTS**

The nominated Bush Council delegate attending Bush Council meetings, is reimbursed for fuel costs for one meeting per year.

16th January 2001